

DD/A Registry  
83-0917

OTE 83-6031  
4 APR 1983

MEMORANDUM FOR: Executive Director  
THROUGH: Deputy Director for Administration  
Administrative Officer, DCI  
FROM: [REDACTED] Director of Training and Education  
SUBJECT: Request for Approval to Incur Expenses  
[REDACTED]

25X1

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1. Approval is requested to incur expenses allowed under  
[REDACTED]

25X1

2. I believe the expenditure of appropriated funds is authorized under [REDACTED] for the costs for reception, meals, and coffee in the Executive Dining Room on 21 April 1983 for the purpose of the Executive Seminar in National and International Affairs.

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3. Designated officials and persons presented including their organizational affiliation will be:

See attached list of seminar participants.

4. Agency employees present will be:

25X1

5. Other persons present will be: None

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6. I certify that the attendance of the individuals listed in paragraph 4 has been requested and is considered essential to the conduct of official Government business and further that the function will facilitate the accomplishment of the DCI's duties and responsibilities.

7. The estimated cost of this function is \$261.00.

25X1

Attachment

CONCUR:

*James H. McDonald*

6 APR 1983

*JH* Deputy Director for Administration

Date

I certify the availability of funds in the amount indicated in paragraph 7.

Signed

6 APR 1983

Administrative Officer, DCI

Date

APPROVED:

Signed

8 APR 1983

Executive Director

Date

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SUBJECT: Request for Approval to Incur Expenses

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Distribution:

Orig - (return to D/OTE)

1 - Exec. Dir.

1 - DCI

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2 - DDA

1 - AO/DCI

2 - DTE

1 - OTE Reg.

1 - PD/SPFile

OTE/PD/SI  mrp(29March1983)

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Luncheon for Executive Seminar in National  
and International Affairs  
21 April 1983

Class Members

Madison M. Adams  
Stephen M. Block

Counselor, Dept. of State  
Counselor, Dept. of State  
SIS-3, CIA

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[redacted]  
Bob G. Butcher  
Roger T. Castonguay  
Robert W. Chandler  
Robert L. Chatten  
Julius E. Coles  
Michael V. Connors  
Thomas P. H. Dunlop  
Michael G. Eisenstadt  
Genta A. Hawkins  
Donald J. Healey  
Kevin M. Healy  
Charles Higginson  
George B. Lambrakis  
Peter W. Lande  
Vladimir Lehovich

Colonel, USMC  
GS-17, FBI  
Colonel, USAF  
Minister-Counselor, USIA  
Minister-Counselor, AID  
Counselor, Dept. of State  
Counselor, Dept. of State  
Counselor, USIA  
FS-1, Dept. of State  
Counselor, Dept. of State  
Captain, USN  
Counselor, Dept. of State  
Counselor, Dept. of State  
Minister-Counselor, Dept. of State  
Counselor, Dept. of State  
GS-16, NSA

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[redacted]  
Edmund M. Parsons  
Don Phillips  
Frank M. Ravndal

Counselor, Dept. of State  
Colonel, USA  
Counselor, Dept. of State  
GS-15, ICS  
SIS-2, CIA  
GS-15, Dept. of State  
Captain, USCG

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[redacted]  
Michele Truitt  
Paul E. Versaw

Staff Members

Ambassador Stephen Lowe  
R. V. Fimbres  
Alexander S. C. Fuller

Director, Foreign Service Institute  
Minister-Counselor, Dept. of State  
Counselor, Dept. of State

CIA Employees Attending LuncheonDCI

[redacted] Host

Executive Director  
Deputy Inspector General

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DDO

John Stein  
Clair George

Deputy Director for Operations  
Associate Deputy Director for  
Operations  
Chief, Evaluation and Program  
Design Staff  
Chief, Central Cover Staff  
Chief, Near East Division

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DDI

Robert M. Gates  
Helene Boatner

Deputy Director for Intelligence  
Chief, Product Evaluation Staff  
Director, Office of European  
Analysis

25X1

DDS&T

R. Evans Hineman

Deputy Director for Science and  
Technology

DDA

Harry E. Fitzwater

Deputy Director for Administration  
Director of Security  
Special Programs Officer, OTE  
Special Programs Officer, OTE  
Training Assistant, OTE

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ROUTING AND TRANSMITTAL SLIP		Date
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. 80/00A		5 APR 1983
2. ADDA		6 APR 1983
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	
REMARKS		

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.